Minutes from the WaterCap taskforce meeting the 22nd of January (13.30 -15.00 h).

Chair: Rolf;
Minutes: Irene

Participants: Rinke, Alistair, Frank, Silke, Rolf and Irene

1. Designation form and partnership agreement (Still missing from OOWV and Province Drenthe) – Rolf
   OOWV has signed partnership agreement and they wait for a ministry person to sign the partnership agreement
   PD – please send the signed forms to Rolf!

2. Report from WP3 work – Frank
   The report gives a good overview of the wp3 activities and it looks very nice.
   Frank did introduce the ideas in the report on the "knowledge broker" (offer and demand driven)
   Can we somehow use it in relation to the InterReg? How can we make sure the knowledge from our projects is used better and in a more long lasting way?
   How are our knowledge gaps fullfilled by the programme? Could be an interesting discussion with the InterReg?

   It was decided that:
   Alistair look at the report and give feedback on language
   Irene make sure the report is uploaded on the web when it's finalized.
   Perhaps we can improve the part of the web conserving "get a visit from our taskforce" so it actually works as a "knowledge broker" – how to do that in practice Frank?

   Rolf will contact Matt to arrange a meeting where we introduce the ideas from WP3. When we have a date he will invite Irene and Frank.

3. Communication- Irene

   Irene did get through the sheet called: Suggestions for communication activities by partners on the web. The sheet can be seen on dropbox.

   Alistair will send article/ news story about the catchment based approach

   Silke send a story about the meeting in Oldenburg – perhaps cuttings from the German article incl. the picture.

   Franks report will be uploaded when finalized

   Trine and Irene will upload story on that we are now ready for the first 5 events.

   Everybody fill in stories they plan to tell on the web – incl. story's about the upcoming MTTF. Please dill in the sheet and upload on dropbox. Then trine can follow up :)

   Ben should give a status on the work on a folder to be used for the Aberdeen and in other situations

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4. Going through the list of the seven MTTF meetings.- All
   We did go through the events and agreed on next steps. Please have a look at the "outcome matrix" for the agreed next steps

   Alistair will send out a doodle with possible date for the MTTF meeting in UK – at that meeting we will have a connected steering group meeting

   The five MTTF meetings will be uploaded on web - Trine

5. Aberdeen Annual conference. Status - Rolf

   Rolf have been in contact with Jesper Jönsson and have told we are planning to have a Stream simulator at the event.

   We agreed on to heve a meeting with InterReg in the near future

6. The use of the Canvas. – Rutger
   Rutger wil you send newest version – we need it for the preparation of the MTTF events

7. Horizon 2020 – Riga output – Ben
   We will like to know how the work is going on. Could Ben send news?

8. Final conference – Alistair
   We expect that the meeting will take place the 11 – 13 November? Alistair will confirm after next week

9. Next steering group meeting's
   21 February at 1.30
   20 March at 1.30

10. Other maters